

Virgin Islands Tier II Status

Presented by

Department of Planning and Natural Resources

Fire /Hazmat

VITEMA



CRRT/ Spring Meeting, St. Thomas

May 20, 2026

VIRGIN ISLANDS OF THE UNITED STATES

St. Croix, St. Thomas, St. John, Water Island



Overview

- How is Tier II data collected – 2024 reporting
- How it's been prepared for use – 2025 reporting
- Impact to communities and multi-agency response
- Next Steps – 2026 reporting

Purpose of the Tier II Report

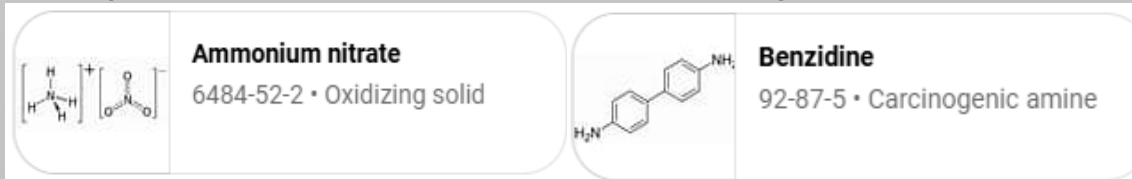
- Tier II is a Federal requirement under EPCRA is aimed at increasing transparency and improving emergency response capabilities. It applies to facilities that stores hazardous chemicals in quantities exceeding specific thresholds.

Tire II Goal

- To inform Local Emergency Planning Committees (LEPCs), Fire Departments, and State Emergency Response Commissions about potential chemical hazards in their communities.
- It is a critical component of chemical safety and regulatory compliance, that provides local authorities and the public with information about the presence of hazardous chemicals at a facility.

Who Reports Tier II Data

- Any business or organization that stores hazardous chemicals above certain threshold quantities must submit a Tier II report.



- The threshold are typically:
 - 10,000 pounds** for hazardous chemicals that require a Safety Data Sheet under OSHA regulations.
 - 500 pounds** or the Threshold Planning Quantity (TPQ), whichever is lower, for Extremely Hazardous Substances.
- The standard reporting form is on the EPA website:
 - Tier II Forms and Instructions

Status of Virgin Islands Tier II Program

- How is the data collected
 - Businesses submits their reports via the website (Tier2submit@dpnr.vi.gov)
 - DPNR, Fire-Hazmat, and VITEMA receives PDF copies of the submitted reports.
- DPNR complies the submitted Tier II reports at the end of reporting period (March 1st of the following year).
- DPNR shares final Tier II report with Fire and VITEMA
- Number of Business locations reported Tier II reports in 2024
 - 55 locations

Tier II Report - 2024

TIER II - 2024	United States Virgin Islands			
	Local Emergency Planning Committee			
	Hazardous Emergency Preparedness Tier II Facilities			
Facility Name	Tier II Reported FY2024	Address	Contact	Phone
Almeric L. Christian Federal Office Bldg and Courthouse	Yes	3013 Estate Golden Rock, St. Croix, VI 00820	David Troche, Senior Property Manager Laverne Baily, Building Manager Robert Quinones, Customer Service Specialist	(332) 867-2947 (648) 675-1445 (787) 249-3026
AT&T, Inc	Yes	1 Estate Peterborg	Jeremy McGrue, National EPCRA Manager Chistian Wolff, Property Manager	(469)-295-2319 (786) 209-5435
AT&T, Inc	Yes	401 Estate Northside	Jeremy McGrue, National EPCRA Manager Chistian Wolff, Property Manager	(469)-295-2319 (786) 209-5435
AT&T - CHARLOTTE AMALIE CENTRAL OFC - VI0040	Yes	51A & B Kronprindsent Gade, Charlott Amalie, VI 00802	Cristian Wolff, Property Manager Jeremy McGrue, National EPCRA Manager	(786) 209-5435 (800) 566-9347
AT&T, Inc.	Yes	Signal Hill		
Avis Rent-A-Car	Yes	6410 Peters Rest, St. Croix USVI		
Avis Rent-A-Car	Yes	210 Altona Lagoon, St. Thomas USVI		
Avis Rent-A-Car, St. Thomas Jet Center	Yes	8102 Drive Lindberg Bay, St. Thomas, VI 00802	Mitchell Todman, General Manager Roy Romney, Operations Manager	(407) 493-6456 (407) 943-6456
St. Croix Avis Rent-A-Car, Henry Rohlen Airport Pilot C QTAI	Yes	Mannings Bay, St. Croix 00850	Donna Hymes, ABG Hazardous Waste Coordinator Honica Jejjeres, Unit Manager	(866) 305-7550 (340) 626-2115
Chevron Puerto Rico, LLC dba USVI Fuel Services	Yes	8940 Sub Base, ST. Thomas		
Coca-Cola Refreshments USA, Inc.	Yes	St. Thomas		
Crown Bay Marine	Yes	St. Thomas	Christine Starshak, Compliance Officer	(340) 513-0700
Cruzan Rum, VIRIL Ltd	Yes	3 & 3A Estate Diamond, Frederiksted, VI St, Croix, 00840	George Ashley, Engineer & Maintenance Manager Marra Austria, EHS Coordinator Lester Burges, General Plant Manager Jonathan Huff, Maintenance Supervisor	(340) 201-6267 (340) 474-5865 (707) 501-7342 (340) 227-6392
Diageo USVI, Inc (DUSVI)	Yes	#1 Estate Annaberg and Shannon Grove, Kingshill, St. Croix, VI 00850	Norman Williams, Governance Manager Elizabeth Farchette, Distillery Manager	(340) 713-5654 (340) 244-1876

US Virgin Islands 2025 Tier II Process

Tier II Submission

DPNR:
Letter to
Tier II
Businesses

Tier II Business:
Complete Form and Export
T2S Submission. Email to
Tier2submit@dpnr.vi.gov
NLT 1 Mar 2026

DPNR: Import T2S
submission forms and
send verification
response to Tier II
Business

DPNR: Create Shared
Folder for VIFEMS and
Environmental LEPC
access

VIFEMS: Maintain
status of submission
and notify LEPC of
outstanding
submissions

LEPC: Notify
Tier II
Business of
overdue Tier
II Report

Pre-Familiarization

VIFEMS Process

How to Use Tier II Submission

VITEMA
911 ECC:
Notification to
dispatch
VIFEMS

VIFEMS:
Take appropriate
measures AND
notifies DPNR, if
needed, due to Tier
II release

DPRNR:
Support On-Scene and notify DOH, VING, LEPC

DPNR PIO & DOH PIO:
Determines impact to Community and prepares
Mass Message Alert for VITEMA PIO
(notifies Government House – PIO)

VITEMA:
Issues Alert VI
Mass Message
with action
needed



DRAFT

20 February 2026

Re: US Virgin Islands Tier II Hazardous Chemical Inventory Report Submission Process

Dear Business Owner / Tier II Administrator,

Tier II reporting in the U.S. Virgin Islands is required for any facility that stores hazardous chemicals that meet or exceed chemical thresholds. Under Section 312 of the Emergency Planning and Community Right to Know Act of 1986 (EPCRA), submission of a Tier II form is required when working with hazardous chemicals. This form, known as the Emergency and Hazardous Chemical Inventory Forms, is used to notify state officials, local officials, and the public regarding potential hazards.

Any facility in the U.S. Virgin Islands that has hazardous substances equal to or greater than the established threshold amounts (listed below) must report.

- Any facility that stores 10,000 lbs or more of hazardous chemicals at any one time.
- Any facility that stores 500 lbs (or the threshold planning quantity, whichever is less) or more of extremely hazardous substances.
- Retail fuel stations with underground storage tanks need to report if they store:
 - 75,000 gallons or more of gasoline
 - 100,000 gallons or more of diesel fuel (all grades combined)
- The reporting thresholds in the U.S. Virgin Islands apply to the total quantity stored at a facility at any one time.
- Even if thresholds are met, chemicals with reporting exemptions do not need to be included.
- Only facilities in the U.S. Virgin Islands meeting or exceeding the thresholds for at least one chemical must submit a Tier II report. Facilities below the thresholds for all chemicals are exempt.

For 2026 submissions covering the Calendar Year 2025, you are requested to use Tier2Submit Software as follows:

- Build your facility and chemical inventory
- Add your facility details like name, address, contacts, etc.
- Input your chemical inventories including CAS numbers, storage locations, and amounts.

- Validate and finalize the report
- Perform quality checks and validate that the report is accurate
- The software will also check for any potential errors
- Certify that the information is true, accurate, and complete.
- Export your Tier II report(s) in Tier2Submit as a .t2s file.
- Send any prepared files and forms to Tier2submit@dpr.vi.gov. The Virgin Islands DPNR will submit the report to the appropriate fire department and LEPC.
- Retain a copy of the report and certification page (if applicable).

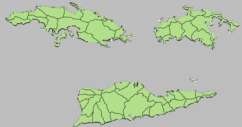
The annual reporting deadline is 1 March 2026. Tier2 Software download can be found at the EPA website: <https://www.epa.gov/epcra/tier2-submit-software>.

For a more detailed explanation of the process in the US Virgin Islands, go to <https://encamp.com/tier-ii-reporting/the-u-s-virgin-islands/>.

For further information or questions please contact the US Virgin Islands Fire and EMS agency at (340) XXX-XXXX or email at xxxxxx@vifs.vi.gov.

Signature

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Email Sent	Received
GSA-STT	
ATT -STT	
Avis-STT	
Avis-STX	
Buccaneer Hotel	
Crown Bay Marina - STT	
Cruzan Viril-STX	Rec 27 Feb
Diageo-STX	
Diageo Warehouse - STX	
Heavy Materials	
Home Depot Store 8622 - STX	
Ocean Point Terminal	Rec 27 Feb
Cirion (Level 3)	26 Feb (email RFI)
Port Hamilton Refining and Transportation	Rec 27 Feb
Puma Energy - STX	

Email Sent	Received
Puma Energy - STT	
Westin - STT	
Tropical Shipping - STT	
Tropical Shipping - STX	
National Guard - STX	
National Guard - STT	
WAPA	Rec 5 May

No Email Address

- Chevron PR (USVI Fuel Services)-STT
- Coco-Cola-STT
- FAA- STX
- Bethlehem Middleworks-STX
- Hertz
- Home Depot – STT
- ICE – STT
- ICE-STX
- Merchants Market – STT
- Merchants Market-STT
- PC Puerto Rico, LLC – STT
- Ron DeLugo Federal Office Building and US Courthouse
- Signature / Tri-Island Energy – STT
- Signature / Jet Center – STT
- Total Energies Puerto Rico – STT
- VI Asphalt Corp – STX
- WVEC-TV (13 ABC News Now)

AS OF: 20 May 2026

Note: Highlight in **Yellow** indicates Tier2submit format submission

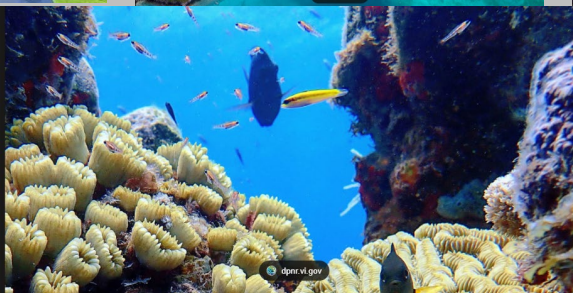
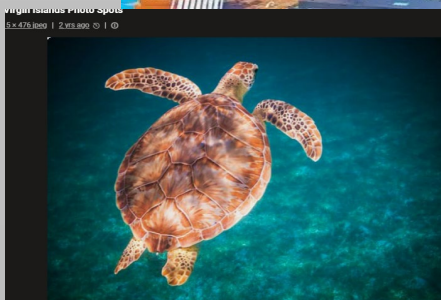
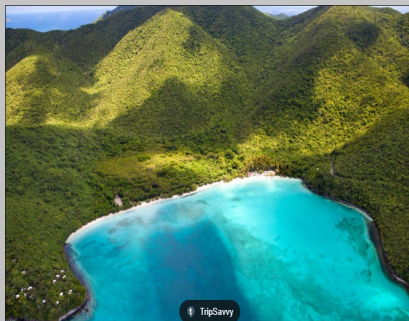


Next Steps

- Randomly select Tier II business and create tabletop exercises.
- Transition Tier II reporting from DPNR to Fire-Hazmat
- Transition submission of Tier II reports from PDF to electronic entry
 - Electronic report will easily download in Tier II Portal:
 - 27/7 digital access in the vent of emergency
 - Tier II business reports easily accessible for hazmat preparedness.
 - Easy GPS location guidance

Healthy Virgin Islands Life

Maintaining Good Tier II reporting will help the United States Virgin Islands to Respond appropriately and contain any Hazard Emergencies to protect and maintain our Thriving Good Healthy Communities.



Questions